

TENDER DOCUMENT THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD.

TENDER DOCUMENT THE KURUKSHETRA CENTRAL CO-OP BANKLTD

E-Tender Document

For

Supply & Installation of GODREJ make 84 DOUBLE DOOR WITH 75 Safe deposit lockers

At Various Branches Of

“THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD”

Situated in KURUKSHETRA District.

Date of Downloading Tender form: 07.06.2023 from 10:00 AM
to 23.06.2023 upto 05:00 PM

Last Date for Online Submission: Up to 05:00 PM on of Tender
23.06.2023

Date of Opening of Technical Bid: 26.06.2023 At 11 AM

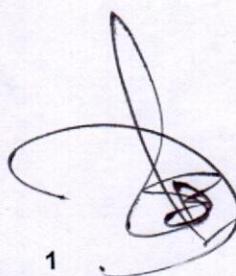
Date of Opening of Financial Bid: 26.06.2023 At 12 Noon

Date of Pre-Bid Meeting: 16.06.2023 At 11:00 AM

Venue for Opening of Bid :Head office,
The KURUKSHETRA Central Co-operative Bank Ltd
Railway Road Kurukshetra-
136118, Haryana

E-mail: cbskurukshetra.haryana@gmail.com

Website: www.dccbkkr.in



*Chh
Sawal
Kurukshetra*

NOTICE INVITING E-TENDER

E-tenders are hereby invited on behalf of THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD., under two Bid system i.e. Technical and Financial from well-reputed firms / manufacturers / authorized suppliers for Supply and Installation of Godrej make 84 DOUBLE DOOR WITH 75 SDL Cabinets at Various Branches of the Bank located in Distt. KURUKSHETRA-(Haryana).

Ref. No.	e-Tender/Locker
Description	Supply and Installation of Godrej make 84 DOUBLE DOOR WITH 75 SDL at Various Branches of the Bank
Estimated Value of the tender	Rs. 30,00,000.00
Earnest Money Deposit	Rs. 60000.00
Tender Fee(Non refundable)	Rs. 1000/-
E-service fees(Non refundable)	Rs. 1180/-
Start date & time of Bid preparation & online submission of tender	07.06.2023 from 10:00 AM to 23.06.2023 up to 05:00 PM
Last dated & time for Bid preparation & submission by bidders.	Up to 05:00 PM on 23.06.2023
Date and time of opening Technical Bid	26.06.2023 At 11:00 AM
Date & Time of opening Financial/Price Bid	26.06.2023 At 12:00 Noon
Date of Pre-Bid Meeting	16.06.2023 At 11:00AM

The complete bidding documents, fee details, technical specifications and key dates can be viewed/downloaded from the web sites <https://etenders.hry.nic.in> and www.dccbkk.in through any other mode shall not be entertained.

The General Manager, THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD. reserves the right to accept or reject the tendering process at any stage without assigning any reason whatsoever

General Manager

THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD.



[Handwritten signatures and initials]
Swaraj Kumar

OTHER DETAILS:-

Sr.No	Name of Work	EMD to be deposited	Tender Estimate d Value	Tender Document Fee and E-Services Fees	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1	Supply and Installation of Godrej make 84 DOUBLE DOOR WITH 75 SDLat Various Branches of the Bank	Rs.60,000/- (Rs.Sixty thousand Only)	Rs.30,00,00 0 (Rs. Thirty Lac Only)	Rs.1000+Rs.1180 = Rs.2180/- (Rs. Two Thousand one hundred eighty Only)	07.06.2023 At 10:00 AM	23.06.2023 At 05:00 PM

1. Bid documents can be downloaded online from the portal <https://etenders.hry.nic.in>.
2. The details of the Bid Document Cost / EMD are required to be uploaded at the time of Online Submission, the Bidders are therefore required to keep the scanned copies of prequalification and other documents of the above mentioned documents ready.
3. **SUBMISSION OF TENDER:** The tender shall be submitted online by the tenderer in the following three separate covers online:-
 - a) **Fee:** Scanned copy of Bid Document Cost /EMD.
 - b) **Prequal /Technical:** The cover shall contain scanned copies of the prequalification documents, technical parameter / technical bid to be submitted online & offline by the bidder.
 - c) **Financial:** This cover contains contract schedule of rates (BOQ) to be submitted online & offline by the bidder.

Duly signed and completed separate hard covers of Technical Bid and Price Bid are to be submitted for each proposal. The Technical Bid and Price Bid for the proposal should be enclosed in separate sealed envelopes and these two envelopes be placed in a single sealed envelope **and** submitted to

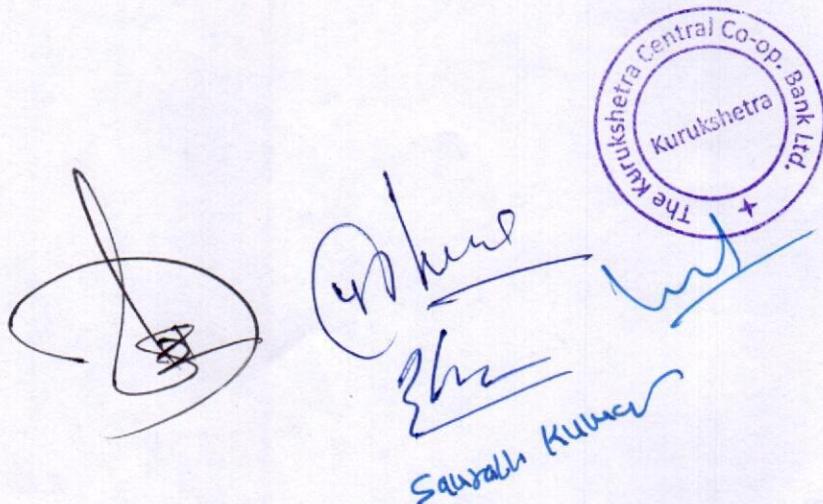
The General Manager
The KURUKSHETRA Central Co-operative Bank Ltd
Railway Road Kurukshetra-132041, Haryana

on or before 23.06.2023 upto 11:00 AM.

Suresh Kumar
Mr. K. S.



4. **OPENING OF BID :-** In the first instance, the cover of all the Bidders containing the Bid Document Cost / EMD shall be opened online as well as physically. If the Bid Document Cost / EMD is found proper and in order then the cover containing prequalification / Technical Bid shall be opened. The Financial cover shall be opened only of those tenderers who meet the Pre-Qualification / Technical Bid criteria as per these Bid documents. The date of opening of Financial Bid shall be fixed after the opening of Prequalification / Technical Bid.
5. The contractual agencies should submit their tender documents (Online and physical) strictly.
6. In case bid is submitted by a bidder online and technical bid, earnest money deposit or other documents as required as per the bid documents, are not submitted in physical form then the bid of the bidder would be rejected.
7. In case, the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remainunchanged.
8. The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
9. No definite volume of work to be performed during the currency of the contract can be guaranteed by THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD; KURUKSHETRA No claim shall lie against Bank on this account.
10. THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD; KURUKSHETRA reserves the right to accept / reject any/all the tenders without assigning any reason; the decision of the Bank shall be final and binding on tenderer.



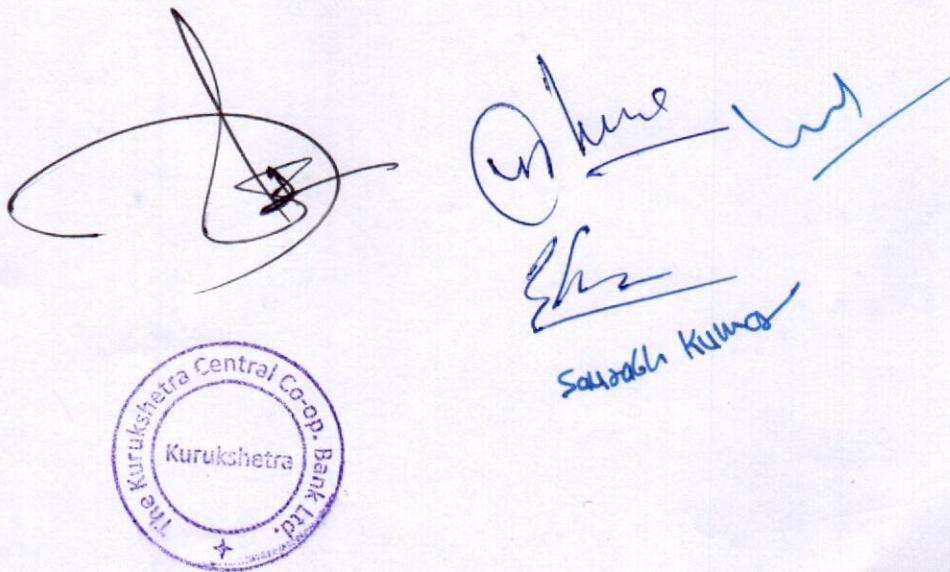
The image shows a cluster of handwritten signatures and a circular official stamp. The stamp is located in the upper right and contains the text 'The Kurukshetra Central Co-op. Bank Ltd.' around the perimeter, with a small logo in the center. Below the stamp, there are several handwritten signatures in blue ink. One signature is clearly legible as 'Swarali Kumar'. Another signature to the left of it appears to be 'R. K. K. S. R.' and 'R. K. K. S. R.'. A third signature is partially visible at the bottom right. To the left of the stamp, there is a large, stylized, circular handwritten mark that looks like a signature or a logo.

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1. INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

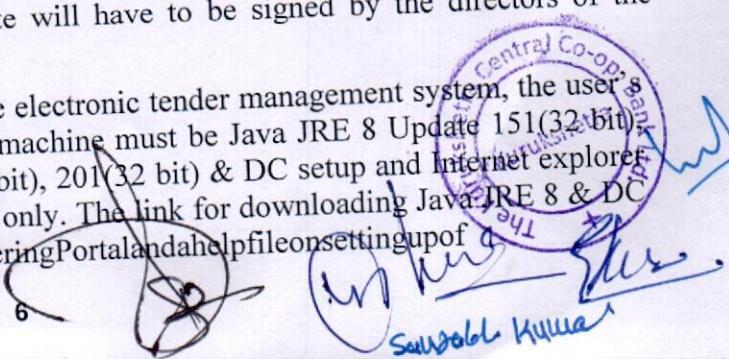
1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

- 1) The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates should be issued by an Approved Certifying Authority, authorized by the Controller of Certifying Authorities, Government of India.
- 2) A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
- 3) The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities.
- 4) Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 5) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 6) In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 7) The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. **Set up of machine:** In order to operate on the electronic tender management system, the user machine is required to be set up. The user's machine must be Java JRE 8 Update 151(32 bit), 161(32 bit), 171(32 bit), 181(32 bit), 191(32 bit), 201(32 bit) & DC setup and Internet explorer 10 and above/Mozilla Firefox 46.0.1 Version only. The link for downloading Java JRE 8 & DC setup are available on the Home page of the e-tendering Portal and a help file on setting up of



the system can also be downloaded from the home page of the website -
<https://etenders.hry.nic.in>

4. Online Viewing of Detailed Notice Inviting Tenders:

The contractors can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the electronic tendering system on the government e-procurement website <https://etenders.hry.nic.in> or Bank's website <http://www.dccbkk.in>

5. Download of Tender Documents:

The tender documents can be downloaded by the registered user from the Electronic Tendering System through the Portal <https://etenders.hry.nic.in>

6. Key Dates:

The contractors are strictly advised to follow dates and times as indicated in the Notice Inviting Tenders. The date and time will be binding on all contractors. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the Notice Inviting Tenders.

7. Online Payment e-Service fee:

The online payment for eService fee can be done using the secure electronic payment gateway by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks

8. Bid Preparation and Submission of Bid online:-

Detailed Tender documents may be downloaded from e-tender website (<http://etenders.hry.nic.in>) and tender mandatorily be submitted online.

The Payment for Tender document fee & Earnest Money Deposit (EMD) would be made online by the Bidder/ Contractor directly through debit card, credit card, Internet Banking etc. The Bidder have to submitted the scanned copies of document fee & EMD under Fee cover physically.

Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online Pre-equal/ Technical Cover: The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Cover.

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online in the Excel Format under Commercial Cover

9. Submission of actual online bids:

Contactors have to submit their bids online and upload the relevant documents. The process is required to be completed within the date and time as stated in the Notice Inviting Tenders (Key Dates). The electronic bids of only those contractors who have submitted their bid within the stipulated time, as per the tender time schedule (Key Dates), will be accepted by the system. A contractor who does not submit his bid within the stipulated time will not be allowed to submit his bid by the E-Tendering System.

Note:- Bidders participating in e-tendering shall check the validity of his/her Digital Signature Certificate before bidding in the Tenders floated online at e-tendering website <https://etenders.hry.nic.in>



10. ASSISTANCE TO THEBIDDERS:

In case of any query regarding process of e-tenders , the helpdesk details are given in the e-tender website.

For any issues/ Clarification relating to the published tenders, Bidders are requested to contact the respective Tender Inviting Authority.

Tel: 0120-4001 002, 0120-4200 462

Mob. 8826246593

Email: - support-eproc@nic.in, eproc.nichry@yahoo.com

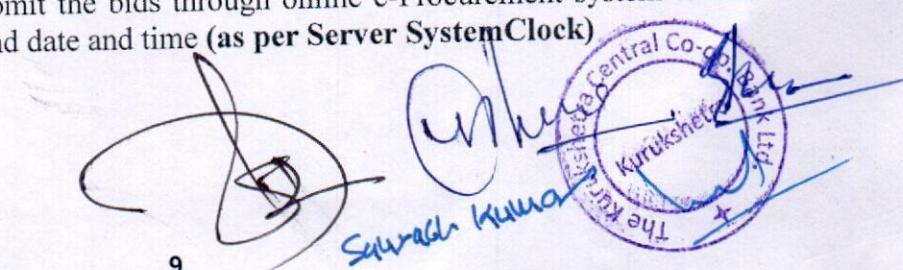
Special Instructions to the Contractors/Bidders for the e-submission of the bids online through this e-Procurement Portal

1. Bidder should do Online Enrolment in this Portal using the option Click Here to Enroll available in the Home Page. Then the Digital Signature enrollment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such caseMudhraCA/GNFC/IDRBT/MtnlTrustline/SafeScrpt/TCS.
2. Bidder then logs into the portal giving user id / password chosen duringenrollment.
3. The e-token that is registered should be used by the bidder and should not be misused byothers.
4. DSC once mapped to an account cannot be remapped to any other account. It can only be In-activated.
5. The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under **My Documents** option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of biddocuments.
6. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document, otherwise, the bid will berejected.
7. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Valuesonly.
8. If there are any clarifications, this may be obtained online through the eProcurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bidsonline.
9. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbedtogether.
10. Bidder should arrange for the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission date and time for thetender.
11. The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids
12. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submissionprocess
13. There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth availableattheclientsideatthatpointoftime. Inordertoreducethefilesize, biddersare

Salvatore Kullu
Salvatore Kullu
Salvatore Kullu

suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.

14. It is important to note that, **the bidder has to click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids which are not Frozen are considered as Incomplete/Invalid bids and are not considered for evaluationpurposes.**
15. In case of Offline payments, the details of the Earnest Money Deposit(EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected
16. The **Tender Inviting Authority (TIA)** will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
17. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
18. At the time of freezing the bid, the eProcurement system will give a successful bid updation message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
19. After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.
20. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
21. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected
22. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.
23. All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual.
24. During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer(SSL) with 256 bit encryption technology. Data encryption of sensitive fields is also done.
25. The bidders are requested to submit the bids through online e-Procurement system to the TIA well before the bid submission end date and time **(as per Server System Clock)**



3. SCOPE OF WORK:

THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD; KURUKSHETRA invites online E-tendering bids for engaging the **Manufacturers / Authorized Suppliers** who is already engaged in Supply and Installation of lockers of "Godrej" make at Various Branches of the Bank.

TECHNICAL SPECIFICATION OF 84 DOUBLE DOOR WITH 75 SDL

1. The Safe shall have Tool Resisting capacity
2. All the surfaces of the Safe before painting shall be thoroughly degreased and cleaned of rust and scales preferably by 12 tank pickling process and treated chemically to prevent from rusting.
3. The Safe shall be painted inside and outside with an anti-corrosive primer followed by two undercoats of paints and finally painted with quick drying paint, resulting into minimum 300 hrs of salt spray resistance. (Attach certificate/declaration)
4. The lock shall be dual control type and have at least 8 active levers of brass of minimum 1.2 mm thickness. There should not be any dummy (false) levers.
5. The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned Safe. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)
6. The safe should have a two-stepped lock case construction and in the closed position the gap at any place between the door edge and the frame shall not be more than 1 mm and in locked position it shall not have a play of more than 1 mm in the direction in which the door opens.
7. The outer and inner body of the Safe should be made of Mild Steel with Ultimate Tensile Strength (UTS) of at least 270 Mega Pascal (MPa).
8. The thickness of door over the Bolt work should be minimum 75mm.
9. The lock should be provided with Drill Deflecting shield and the Safe shall have automatic relocking device for each lock fitted in the door which being always on guard shall come into operation if lock is dislodged by explosives or by other means.

Additional relocking device provided on primary lock of right-hand side door apart from above relocking devices shall also be provided for extra protection

10. The thickness of the Tool resistant material in the body and door of the safe shall be minimum 75mm each
11. The body shall be manufactured in multi-bend construction. The body shall be made so as to provide rebate on four sides. The construction of body shall be such that the resultant force of pull on the door is resisted by a member that is either an integral part of the body or is welded to the inner part of the body and not by any component part that is screwed or riveted.
12. The Safe shall have locking bolts of at least 30 mm diameters on the front as well as rear edge of the door.
13. Inside the safe shall have 75 A type Safe deposit lockers.

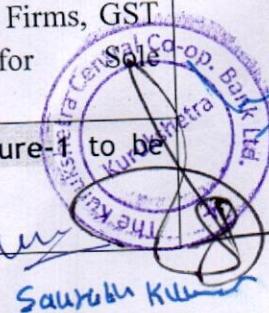


Terms & Conditions for Bidders:-

- The work (both Supply & Installation) to be completed within a period of 30 days from the date of issuance of work order.
- Successful bidder / contractor will comply with the provisions of all labour laws & regulations. It is the responsibility of the contractor to take all necessary safety/ precautionary measures for the safety of our labours and Bank shall not be responsible in case any accident/ mis-happening occurred to your labour during execution of work.
- Bidder have to ensure that no damage to the Bank's Property/ premises should take place during transportation and installation of the Locker Cabinet to the final destination place in the Branch premises, otherwise cost of damages, whatsoever, will be deducted from payment of the Bill.
- The period of warranty shall start from the date of installation and shall cover a period of minimum 1 year. Supplier shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship, accessories, etc., against any manufacturing defects during the warranty period.

4. Eligibility Criteria for Bidders:

S.No.	Clause	Documents required
1.	Processing fee for Tender should have been submitted.	The payment of Tender Document Fee INR 1000/- (One Thousand Rupees Only) and eService Fee Rs. 1180/- (Rupees one thousand one Hundred Eighty only (Non-refundable) can be made by eligible bidders/ contractors online directly through debit cards or Internet Banking Accounts.
2.	Earnest Money Deposit(EMD)	The Payment for EMD of Rs. 60000/- (Rupees Sixtythousand only) can be made online directly through RTGS/NEFT and the bidder would remit the funds at least T+1 working day (Transaction + One working day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
3.	The Bidder should be a private/ public limited Company registered in India under the Indian Companies Act, 1956/ Partnership firm/sole proprietorship firm.	The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms, GST Registration Certificate for Proprietorship Firms.
4.	Should not have been blacklisted by any central/State Government Department/ Organization for	An affidavit as per the Annexure-1 to be submitted by bidder.



	Department/ Organization for breach of any applicable law or violation of regulatory prescriptions or breach of agreement as on date of submission of Bid.	
5.	The Bidder must be either Godrej Company itself or an Authorised Dealer of Godrej Company.	Proof of Dealership from godrej company.
6.	The Bidder must possess authorization letter to participate in this Bid from Godrej Company.	Proof of current authorization letter from godrej company to participate in this bid to be attached.
7.	The Bidder should have valid GST and PAN No.	Copies of GST & PAN No.

Any Bid failing to meet the above stated Qualification criteria shall be summarily rejected and will not be considered for Financial Evaluation.

5. PriceBid:

1. Price Bid PROPOSAL shall be submitted online in the Excel Format under Commercial Cover
2. Prices should be quoted in Indian Rupees and indicated in figuresonly.
3. Quoting incredibly low value of items with a view to subverting the tender process shall be rejected straight away and EMD of such vendor will beforfeited.
4. The Price Bid will comprise of unit price plus all other expenses, i.e., (shipment, packing freight from factory to the destination site, handling, clearing charges etc) and GST applicable including installationcharges.
5. The rates quoted by the selected firm and approved by the Bank shall remain valid throughout the period of contract and requests to increase the rates for any item(s) during the currency of the contract shall not beconsidered.

Hard copies of Technical Bids and Financial Bids in sealed coversbe also sent separately up to 23-06-2023 upto04:00PM in the Head office of the bank situated at **The KURUKSHETRA Central Co-operative Bank Ltd Railway Road Kurukshetra-136118, Haryana.**

Format for Price Bid/ Financial Bid:-

Price Bid/ Financial Bid :-

Sr.No.	Name of Item	Specification	Quantity	Rate (in Rs)			
				Per Unit	Total Quantity	GST	Gross Amount
1.	Supply & Installation of 84 DOUBLE DOOR WITH 75 SDL	Supply & Installation of 84 DOUBLE DOOR WITH 75 SDL	3				

Note:

The rates include all applicable taxes (GST etc.), packing, forwarding, freight, insurance, installation, commissioning, warranty or any other charges. (All fields in the financial bid are **MANDATORY**).

Authorized Signatory

Name:

Place:

Date:

Seal:



Saurabh Kumar

7. Vendor AssessmentMethodology:

(1) Technical Assessment (70%weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder scoring the highest marks as per Ranking methodology for Technicalevaluation.
- ii. Proportionate marks will be awarded to the other bidders as a percentage of the highest marks received inabove.
- iii. Full 70 marks will be awarded to the bidder getting the highestmarks.
- iv. Similarly proportionate marks will be awarded to the other bidders. (as per calculation (i)shown under item A -Example)

(2) Commercial Assessment (30%weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder quoting the lowest price i.e. Total Contract Value as per Commercialbid.
- ii. Proportionate marks will be awarded to the other bidders as a percentage (as per calculation (ii) shown under item B - Example) of the lowestquote.
- iii. Full 30 marks (30% of 100=30) will be awarded to the bidder quoting the lowest price. Similarly proportionate marks will be awarded to absolute value quoted by other bidders (as per calculation (iii) shown under item B-Example)

Overall Assessment for calculation of L1:

- a) The maximum score in the technical evaluation is100.
- b) Bidders scoring 70 or more marks will be short listed for opening of commercial Bid (Phasell).
- c) In case, less than three bidders get more than 70 marks in the technical evaluation criteria, the top three bidders getting the maximum marks will be short listed, subject to their getting at least 60marks.
- d) Marks scored in Technical Assessment and Commercial Assessment will beadded.
- e) The bidder scoring the highest marks will beL1.

Example:

Bidder	X	Y	Z
(A) Technical evaluation Marks	85	100	95
Base is 100% of the highest scoring Bidder	85	100	95
Calculation(i)	$(85/100) \times 70 = 59.50$	$(100/100) \times 70 = 70$	$(95/100) \times 70 = 66.50$
Marks (A) Out of 70	59.50	70	66.50
(B)Commercial evaluation Price in .	1000	1100	1200
Calculation (ii)	$(1000/1000) \times 100 = 100$	$(1000/1100) \times 100 = 75.75$	$(1000/1200) \times 100 = 83.33$

7. Vendor Assessment Methodology:

(1) Technical Assessment (70% weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder scoring the highest marks as per Ranking methodology for Technical evaluation.
- ii. Proportionate marks will be awarded to the other bidders as a percentage of the highest marks received in above.
- iii. Full 70 marks will be awarded to the bidder getting the highest marks.
- iv. Similarly proportionate marks will be awarded to the other bidders. (as per calculation (i) shown under item A - Example)

(2) Commercial Assessment (30% weightage)

- i. Full marks i.e. 100 (absolute value) will be awarded to the bidder quoting the lowest price i.e. Total Contract Value as per Commercial bid.
- ii. Proportionate marks will be awarded to the other bidders as a percentage (as per calculation (ii) shown under item B - Example) of the lowest quote.
- iii. Full 30 marks (30% of 100=30) will be awarded to the bidder quoting the lowest price. Similarly proportionate marks will be awarded to absolute value quoted by other bidders (as per calculation (iii) shown under item B-Example)

Overall Assessment for calculation of L1:

- a) The maximum score in the technical evaluation is 100.
- b) Bidders scoring 70 or more marks will be short listed for opening of commercial Bid (Phase II).
- c) In case, less than three bidders get more than 70 marks in the technical evaluation criteria, the top three bidders getting the maximum marks will be short listed, subject to their getting at least 60 marks.
- d) Marks scored in Technical Assessment and Commercial Assessment will be added.
- e) The bidder scoring the highest marks will be L1.

Example:

Bidder	X	Y	Z
(A) Technical evaluation Marks	85	100	95
Base is 100% of the highest scoring Bidder	85	100	95
Calculation (i)	$(85/100) \times 70 = 59.50$	$(100/100) \times 70 = 70$	$(95/100) \times 70 = 66.50$
Marks (A) Out of 70	59.50	70	66.50
(B) Commercial evaluation Price in .	1000	1100	1200
Calculation (ii)	$(1000/1000) \times 100 = 100$	$(1000/1100) \times 100 = 75.75$	$(1000/1200) \times 100 = 83.33$

Base is 100% of the lowest bidder	100	75.75	83.33
Calculation (iii)	$(100/100) \times 30$ =30	$(75.75/100) \times 30$ =27.27	$(83.33/100) \times 30$ =24.99
Marks (B) Out of 30	30	27.27	24.99

Total Marks (A+B) Out of 100	89.50	97.27	91.49
Ranking of Bidder	L3	L1	L2

Y is the L1 bidder with highest cumulative marks.

Evaluation process as decided by the Bank will be binding to the bidders.

THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD; **Railway Road Kurukshetra-136118, Haryana** in its sole/absolute discretion can apply whatever criteria deemed appropriate in determining the responsiveness of the proposal submitted by the respondents. The Bank may reject any / all proposal(s) at any stage without assigning any reason thereof.

- (a) The bids of such tenderers who do not pay the cost of tenders and / or do not pay the Earnest Money Deposit shall not be taken cognizance of.
- (b) The technical bid shall be opened on the due date and time as specified in tender. The price bid of only such tenderers, whose technical bid is found to be qualified, shall be opened. The time and date of opening of price bid shall be fixed and intimated to the qualified parties only.

8. Evaluation of Financial Bids

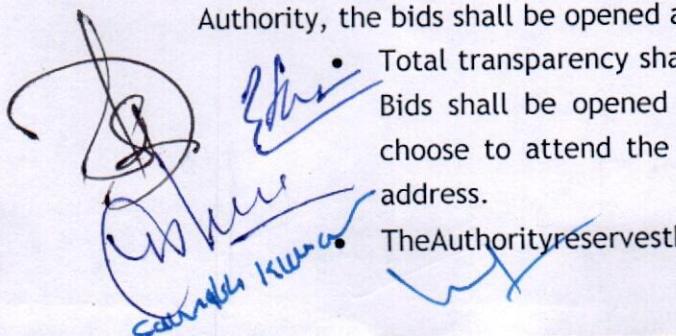
8.1 The Financial Bids of only those Bidders who short listed from the Technical Bids will be opened in the presence of their representatives on a specified date and time to be intimated to the respective Bidders by Tender Process Section.

8.2 Lowest Quoting Bidder will be selected.

8.3 No enquiry shall be made by the bidder(s) during the course of evaluation of the tender, after opening of bid, till final decision is conveyed to the successful bidder(s). However, the Bank can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time otherwise bid of such defaulting bidders will be rejected.

9. Opening of tenders:

The tenders will be opened in the Head office of THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD., **Railway Road Kurukshetra-136118, Haryana**, Haryana on the scheduled time and date. In the event of the specified date of Bid opening being declared a holiday for the Authority, the bids shall be opened at the same time and location on the next working day.



- Total transparency shall be observed and ensured while opening the Bids. All Bids shall be opened in the presence of the bidder's representatives who choose to attend the bid opening sessions on the specified date, time and address.
- The Authority reserves the right at all times to postpone or cancel a

10. Corrupt Practices: Any bribe, commission and advantage offered or promised by the tenderer or on his behalf to any officer or servant of the Bank shall (in addition to any criminal liability which the tenderer may incur) debar his tender from being considered. Canvassing on the part or on behalf of the tenderer will also make his tender liable to rejection.

11. Interviews and Acceptance of tender: The tenderer should be prepared to proceed to THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD; Head Office, KURUKSHETRA or at designated place at their own expenses and without any obligation, if called upon to do so for interview by the General Manager or an officer authorized to act on his behalf as the case maybe.

General Manager, THE KURUKSHETRA CENTRAL CO-OPERATIVE BANK LTD., KURUKSHETRA or an officer acting on his behalf reserves the right to reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest or any tender. The successful tenderer will be informed about the acceptance of his tender through a letter/Mail. The agency shall submit the joining report within ten days of the acceptance of tender.

12. Delivery Period: The delivery of SDLC shall be made by the bidder in accordance with the terms specified by the Bank in the Scope of Work of this Contract. The delivery & Installation of door should be made within 1(one) month from the date of issue of Purchase Order.

13. GUARANTEES: The Bidder must ensure that all the components delivered to the Bank should be brand new. The supplier should also guarantee that all the components supplied by the supplier is licensed and legally obtained.

14. Warranty: The period of warranty shall start from the date of installation and shall cover a period of minimum 1 year. Supplier shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of door covered in this Contract. The supplier must warrant Locker Cabinet against any manufacturing defects during the warranty period.

15. Period of Validity: The bid shall be valid from the scheduled date of opening of the bids. If any bidder withdraws his tender before the scheduled time or makes any modifications in the terms & conditions of the tenders which are not acceptable to Bank, without prejudice to any other right or remedies, Bank shall be at liberty to forfeit the entire Earnest Money Deposit. Tender shall be valid for our acceptance without any change in rates for a period upto the completion of workorder.

16. Terms and Conditions:

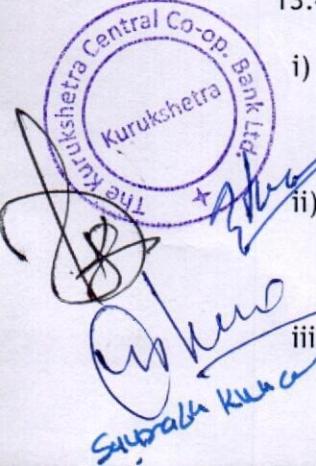
13.1 Financial Bid: As per Annexure-4.

13.2 Services period by the vendor: This contract will remain valid from the scheduled date of opening of the bids.

13.3 Technical Bid:- As per Annexure-2 and Checklist to be submitted along with Annexure-3.

13.4 Forfeiture of Earnest Money:

- i) If the Bidder withdraws his bid before the expiry of validity or after the acceptance of the bid, the Earnest Money Deposited by the bidder will be forfeited.
- ii) If the Bidder fails to comply with any of the terms, conditions or requirement of order and the technical specifications of the tender document. The Earnest Money deposited by the Bidder will be forfeited.
- iii) In case successful bidder fails to comply with the delivery period as specified the earnest money deposit will be forfeited.



Annexures



Smooth Knead

Annexure 1

Self-Declaration on not being blacklisted

Date: _____

From _____

To _____

**The General Manager,
The Kurukshetra Central Co-operative Bank Ltd
Railway Road Kurukshetra-132041, Haryana**

I, _____ son of Sh. _____
resident of _____ Sole
Proprietor/Partner/Director of M/s _____ do hereby solemnly
affirm and declare as under:-

That we M/s _____ hereby confirm
that we M/s _____ do not stand blacklisted
& have not been blacklisted by any State Government/ Central Government/ Public Sector
Undertakings during the last three years and further confirm that our EMD/SD/Performance
bank guarantee has not been forfeited by any State Government / Central Government / Public
Sector Undertakings during the last three years due to our non-performance, non-compliance
with the tender condition etc.

That we M/s _____ hereby declare
that all the particulars furnished by us in this Tender are true to the best of my/our knowledge
and I/We understand and accept that if at any stage, the information furnished is found to be
incorrect or false, I/We am/ are liable for disqualification from this tender and also are liable
for any penal action that may arise due to the above.

That we M/s _____ certify that
no refurbished components are used in the manufacturing and supply of Quoted Items and its
related accessories / tendered items.

That in case of violation of any of the conditions above, We M/s _____ understand
that we M/s _____ are liable to be blacklisted by the Bank for a period of
three years from participating any tender published by Haryana Government.

DEONENT

Verification:



Verified that the contents of the above affidavit of mine are true and correct to the best of my
knowledge and nothing has been concealed therein.

DEONENT

Annexure 2

Technical Bid

BIDDERS PROFILE FOR Supply & Installation of 84 DOUBLE DOOR WITH 75 SDL.

Sr.No.	BIDDER INFORMATION	SCORE CRITERIA	MAXIMUM SCORE	DETAILS	REMARK (YES/NO)
1	Name of the Organization/PSA	---	---		
2	Year of Establishment	---	---		
3	Address	---	---		
4	Contact Number & Email of Head office	---	---		
5	Status of Firm (whether Pvt. Ltd. Company/Public Ltd Company/Partnership firm/proprietor firm (Attach Proof)	---	---		
6	Name of Directors/Partners	---	---		
7	Details of EMD	---	---		
8	Details of cost of Tender document	---	---		
9	Whether assesses of Income Tax. Mention PAN Number,	20 Marks	20 Marks		
10	GST Registration(Attach Proof)	20 Marks	20 Marks		
11	Registration Number of Firm/vendor				
12	Affidavit of Non-blacklisting during last three financial years (Attach Proof)	20 Marks	20 Marks		
13	Authorization letter from Godrej Company to participate in this tender(letter to be attached)	20 Marks	20 Marks		
14	Dealership of Godrej Company(Proof of dealership to be attached)	20 Marks	20 Marks		

Note: Visible Photocopies of all necessary documents duly self attested must be attached for verification of the information provided.



20

Swaraj Kulkarni

(Signature of the bidder)
Name and Address (with seal)

Annexure 3

Eligibility Criteria for Technical Bid

(Checklist to be enclosed with Technical bid)

We M/s _____ have enclosed documentary evidence for fulfilling the Eligibility in the Technical Bid and other requirement laid in the tender document.

S.No.	Clause	Documents required
1.	Processing fee for Tender should have been submitted.	The payment of Tender Document Fee INR 1000/-(One Thousand Rupees Only) and eService Fee Rs. 1180/-(Rupees one thousand one Hundred Eighty only (Non-refundable) can be made by eligible bidders/ contractors online directly through debit cards or Internet Banking Accounts.
2.	Earnest Money Deposit(EMD)	The Payment for EMD of Rs. 60000/ - (Rupees Sixty thousand only) can be made online directly through RTGS/NEFT and the bidder would remit the funds at least T+1 working day (Transaction + One working day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
3.	The Bidder should be a private/ public limited Company registered in India under the Indian Companies Act, 1956/ Partnership firm/sole proprietorship firm.	The bidder shall provide the Certificate of Incorporation for Registered Companies, Partnership Deed for Partnership Firms ,GST Registration Certificate for Sole Proprietorship Firms.
4.	Should not have been black listed by any central/State Government Department/ Organization for breach of any applicable law or violation of regulatory prescriptions or breach of agreement as on date of submission of Bid.	An affidavit as per the Annexure-1 to be submitted by bidder.
5.	The Bidder must be either Godrej Company itself or an Authorised Dealer of Godrej Company.	Proof of Dealership from godrej company.
6.	The Bidder must possess authorization letter to participate	Proof of current authorization letter from godrej company to participate in this bid to



	in this Bid from Godrej Company.	be attached.
7.	The Bidder should have valid GST and PAN No.	Copies of GST & PAN No.

Any Bid failing to meet the above stated Qualification criteria shall be summarily rejected and will not be considered for Financial Evaluation

Yours faithfully,

Authorized Signatory [In full and initials]: _____

Name and Title of Signatory: _____

Name of Bidding Company/Firm: _____

Address: _____ *(Affix the Official Seal of the Bidding Company)*

The image shows a cluster of handwritten signatures in blue ink. One signature is a stylized 'S' or 'S. K.' followed by 'Kurukshetra'. Another is 'The' with a signature line underneath. A third is 'Saurabh Kumar'. To the right of these is a circular purple ink stamp with the text 'The Kurukshetra Central Co-op. Bank Ltd.' around the perimeter and 'Kurukshetra' in the center.

Annexure 4

Financial Bid

It is mandatory for the bidders to quote rates for each items for the unit mentioned in the Price Bid. No item needs to be kept blank. The rates include all applicable taxes (GST will be extra).

Sr. No.	Name of Item	Specification	Quantity	Rate (in Rs)			
				Per Unit	Total Quantity	GST	Gross Amount
1.	Supply & Installation of 84 DOUBLE DOOR WITH 75 SDL	Supply & Installation of 84 DOUBLE DOOR WITH 75 SDL.	3				

In words :(Rupees.....only)

I have gone through the quotation paper thoroughly and clearly understood the specifications, terms and conditions mentioned in the **Financial Bid**. My quoted price is inclusive of all taxes (GST will be extra.), transportation charges, Installation & commissioning charges, Labour charges etc.

Signature: Name of the Authorized Person

Designation:

Seal of the firm:

A handwritten signature is present above a circular blue ink seal. The seal contains the text 'The Kurukshetra Central Co-op. Bank Ltd.' around the perimeter, with 'Kurukshetra' in the center. Below the seal, there are two blue ink signatures. The top signature is 'Shri. S. K. Kunch' and the bottom signature is 'Sarwati Kunch'.